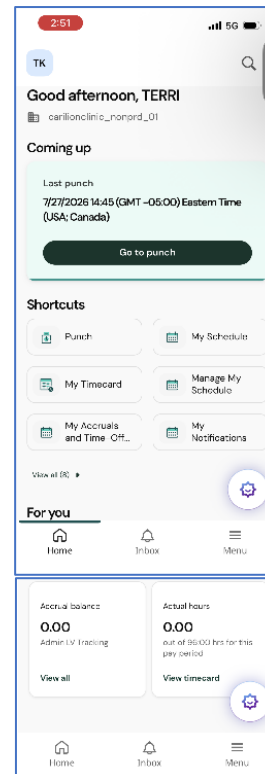


UKG Mobile home screen has a new look – Quick Reference

These changes are only on the initial page of UKG Mobile.

What's New

- Personalized greeting
- **Coming Up** quick action section
- Helpful **For you** summary cards
- Quick summary cards
- Faster access to common tasks
- Cleaner layout
- Easier navigation



New Shortcuts Page

The first 6 shortcuts are displayed on the home screen.

View all shortcuts

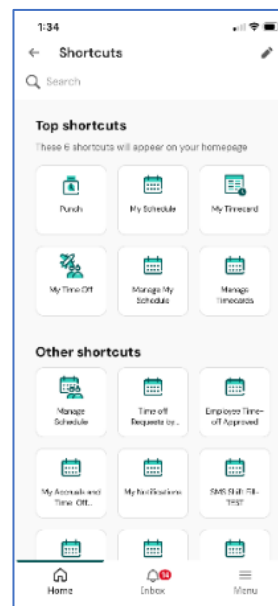
- Search for shortcuts
- Top shortcuts displayed on homepage
- Personalized favorite shortcuts

Manage Shortcuts

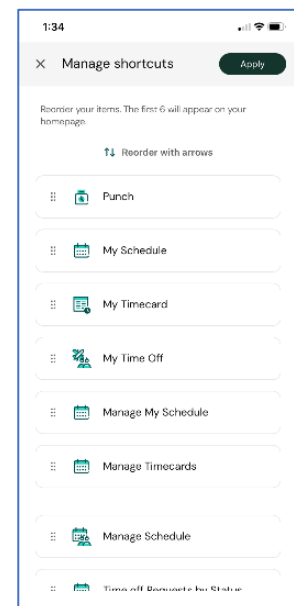
Place your most-used tools in the top 6 positions.

To Customize Your Home Screen;

1. Click **View all** under home page shortcuts
2. Click the Pencil in the upper right corner
3. Drag shortcuts to reorder
4. Select **Apply**



New Shortcuts



Manage Shortcuts