

Tobacco Use Certification

The information you provide on this certification will be kept confidential and will not be used for any purpose other than to determine your eligibility for the tobacco-free incentive under the Medical Plan and for non-tobacco rates under the Critical Illness Plan.

There are different tobacco-free requirements for the Medical Plan and for the Critical Illness Plan. Please select the appropriate choice below, in which you are attesting to be tobacco-free.

Please select **one** of the following statements:

- ☐ **Yes, I am currently a tobacco user.**
- ☐ **Yes, someone that I cover under my medical plan is currently a tobacco user.**
- ☐ **No, everyone (including myself) covered under my medical plan is tobacco-free.**

Medical Plan Tobacco Use Certification	Critical Illness Tobacco Use Certification
If you and everyone you cover under the medical plan is tobacco-free, you will receive the tobacco incentive for 2021.	If you are tobacco-free, you and anyone you cover under the plan will receive the non-tobacco rates. By stating you are tobacco-free, you are attesting that you have not used any tobacco products including but not limited to cigarettes, cigars, snuff, dip, chew, pipe and/or any nicotine delivery system within the last 12 months.
I understand that I may qualify for the tobacco-free incentive by achieving an alternative standard, such as enrolling in a smoking cessation program or having the tobacco user on my plan enroll in the program. For more information on qualifying for the incentive, refer to the <i>Qualifying Alternative for the Tobacco-Free Incentive</i> form located on the Benefits Hub under Forms, Links and Tools or contact Human Resources.	
By indicating I am eligible for the tobacco-free incentive, I agree: - I will contact Human Resources within 15 days if my tobacco-free status changes and I no longer qualify for the tobacco-free incentive. - I may be asked to certify my status as a non-user of tobacco products periodically but not more than once per year to continue receiving the tobacco-free incentive.	

I understand that I may be subject to disciplinary action if I have falsified information.	
You may qualify for the incentive later in 2021 if you: 1. Submit an updated tobacco use certification, or 2. Submit the form for qualifying for the incentive by achieving an alternative standard, such as enrolling in a smoking cessation program.	

To receive the incentive starting Jan. 1, 2021, Human Resources must receive your documentation by Dec. 03, 2020. After that date, your documentation must be received by Human Resources by the 15th of the month for the incentive to be effective on the first of the following month. (Example: You must submit a completed certification and the documentation by April 15 for your incentive to be effective May 1.)

Employee Name: _____

Badge #: _____

Signature: _____

Date: _____